



Stevenson Carson School District

Job Description

2023 Forest Youth Success (FYS) Program Assistant

The position is under the general supervision of the FYS Program Coordinator. The Program Assistant shall help oversee a work crew in support of the assigned Adult Crew Leader. The FYS Program Assistant performs related work as required or assigned.

Program Description:

The Skamania County Forest Youth Success Program (FYS) is a summer employment program for middle and high school students that started in 2002. The program's sponsors include the United States Forest Service, the Gifford Pinchot National Forest, Washington State University Extension 4-H, and the Stevenson-Carson School District.

Program Objectives:

- Achieve infrastructure and ecosystem management objectives on the south end of the Gifford Pinchot National Forest and nearby communities.
- Provide an employment opportunity to Skamania County youth.
- Teach fundamentals of forest ecology and management to youth participants using classroom, field trips, and work projects.
- Enhance and develop positive life skills to increase employability using Washington State University 4-H Adventures Challenge Curriculum.
- Develop a sense of responsibility for the forest and Skamania County communities. Improve cooperative relationships between community residents and resource management agencies through working relationships and education.

Program Assistant Responsibilities:

The Program Assistant is responsible for helping the Crew Leader lead teen crews in the completion of various task-oriented projects. Projects may include, but are not limited to trail & campground maintenance, various surveys & monitoring, and other tasks assigned by public agencies. The Program Assistant helps maintain safe working conditions and are accountable for the whereabouts and safety of each member of their crew during work hours. They will be trained to sequence and lead and/or co-lead 4-H portable challenge activities and guide students in personal development initiatives. They will maintain organization of daily paperwork and log sheets, evaluate and document participants behaviors and work habits, and are expected to model a good work ethic. They may also support with various administrative tasks as needed.

Program Structure:

The program will begin with mentorship and facilitation training for adult staff on June 28th, with youth leadership and tool training for Crew Leaders and Mentors beginning July 3rd. Youth Crew Members join their crews for the start of the season on Friday, July 7th. Crews consist of one crew leader, two mentors (11th and 12th graders), and four crew members (8th-10th graders). The crews

will work from Monday-Thursday in the Gifford Pinchot National Forest and surrounding public lands, working on a variety of projects sponsored by local public agencies. Fridays are designated classroom days to meet the learning objectives of the program.

A variety of 4-H curriculum from the WSU Extension 4-H program is used throughout the program to develop team members' self-awareness, teamwork, and other life skills. Students also complete a curriculum that includes forest ecology and management, life skills, and job search skills. The summer ends with a celebratory community brunch and slide show in August.

Requirements:

Must be 21+. Ability to lead and supervise middle- and high-school aged students and willingness to learn how to facilitate 4-H and forestry based curriculum. Knowledge and skills in oral and written communication. Willing to work in diverse weather; dry, hot, rainy. This work requires physical exertion in the field including heavy lifting (up to 50 lbs.), pushing of wheelbarrows, and use of hand tools. Work requires walking on steep, rocky terrain for miles at a time. Travel will be required to schools, work sites and camp sites.

Employment Information:

Location: Stevenson-Carson School District, Skamania County

Assignment: Seasonal/Temporary Employment for approximately 7 weeks beginning June 28th to the middle of August (approximately August 11th). Exact dates may be adjusted. This position reports Monday-Thursday, for approximately 32 hours per week.

Schedule: Monday-Thursday 8:00am-4:00pm, Fridays (optional) 8:00am-2:00pm. Staff should not plan to miss more than a total of 3 work days of this short term program.

Pay: Starting pay for Program Assistant is \$18.75/hr commensurate with experience.

Program Contact: Somer Meade, FYS Technical Advisor, 509-427-3932, somer.meade@wsu.edu

To Apply: Complete the Classified Staff Application, located on the Stevenson-Carson [school district website](#). A resume & cover letter are encouraged but not required. Application materials can be sent to the technical advisor at the email address above.

The District shall provide equal employment opportunity and treatment for all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion, and training. Such equal employment opportunity shall be provided without discrimination with respect to race, creed, religion, color, national origin, age, honorably discharged veteran or military status, sex, sexual orientation, including gender expression or identity, marital status, the presence of any sensory, mental or physical disability, or the use of a trained dog guide or service animal by a person with a disability in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. This holds true for all district employment and opportunities. Inquiries regarding compliance and/or grievance procedures may be directed to the school district's Title IX/Chapter 28A.640 RCW Officer Ingrid Colvard; Section 504 Coordinator Ingrid Colvard or ADA Coordinator Ed Farrell, Stevenson-Carson School District, PO Box 850, Stevenson, WA 98648; telephone (509) 427-5674.